

# Firemen's Association of the State of Pennsylvania



Organized in 1880

## Annual Awards Guidelines

Revised July 2005; Updated July 2006

# **Firemen's Association State of Pennsylvania Awards Guidelines**

The Firemen's Association of the State of Pennsylvania in conjunction with: VFIS Inc, Provident Insurance Agency and others sponsor awards that are given each year at the Association's Annual Convention. The award consist of a Plaque or Certificate and in some cases a monetary stipend. These awards recognize individual members or units of the Fire Service, Fire Companies and Fire Departments and civilians for their outstanding commitment to the improvement of the fire service, for contributing to the saving of a life above and beyond the normal call to duty , for providing the education needed to make our homes, schools and workplace safer and to encourage the development of programs for recruitment and retention of members. These awards fall into four categories:

- 1. Leadership and Service
- 2. Fire Safety Education
- 3. Valor
- 4. Recruitment and Retention

## **Leadership and Service**

**James A Miller "A" Award** established in 1972, is presented to a member or to a group of members (maximum of 2) of the Firemen's Association of the State of Pennsylvania who has contributed to the benefit , welfare and improvement of the Fire Service of the Commonwealth of Pennsylvania in an outstanding manner through service over the years. The recipients will receive an engraved plaque (provided by Provident Insurance Agency) and a stipend of \$200 each if in attendance at the awards program. Members can only receive this award once.

**James A. Miller "B" Award** established in 1972 is presented to an individual, group of individuals, who are not members of the State Association or a company or corporation which has contributed to the benefit ,welfare and improvement of the Fire Service of the Commonwealth of Pennsylvania in an outstanding manner. The recipient will receive an engraved plaque (provided by Provident Insurance Agency),. Person or Persons, Company or Corporation can only receive this award once.

**EMS Leadership Award**, reinstated for 2007 is presented to a member of the Firemen's Association of the State of Pennsylvania who has contributed to the benefit , welfare and improvement of the Emergency Medical Service of the Commonwealth of Pennsylvania in an outstanding manner through service over the years. The receiptent will receive an engraved plaque (provided by Provident Insurance Agency) and a stipend of \$200 if in attendance at the Awards Program. Member can receive this award once.

## **Rules for Entry for the Miller Awards**

- 1.For the Miller "A" Award or EMS Leadership Award, the nominee/nominees must be a member in good standing of the Firemen's Association of the State of Pennsylvania (FASP) who is not serving in an elected or appointed position on the Executive Board of the Association.
- 2.A letter of nomination shall be sent to the Awards Committee detailing all aspects of the individuals' fire or EMS service career, or in the case of the Miller "B" Award what the nominee has done for the Fire Service. This letter should also contain the following:
  - a. Nominee's Full Name, Address, Phone Number and e-mail address in any
  - b. Name , Address, Phone Number, and e-mail address if any of the nominating Regional, County Fire Organization, Fire Company/Department or Individual.
- 3.If selected the award winner should be in attendance at the Annual Awards Program that is held at 2:00PM on the Friday of the Annual Convention. If the award winner cannot be present it shall be the duty of the nomination agency or individual to pick up said award and present it to the winner at a later date. No monetary stipend is paid if the winner is absent.
- 4.In the event that the Awards Committee receives no nominations for either award they can select a recipient for this award.
- 5.The period of nomination for this award shall be June 1<sup>st</sup> of preceding year to May 31<sup>st</sup> of the current year.
- 6. Deadline for Entry is June 25<sup>th</sup>.

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**Hereda/Terrini Memorial Junior Firefighter Award** established in 2004 and sponsored by the Hereda and Terrini Family in memory of the members of their family that have served as Officers in the State Association and Ladies Auxiliary This award is to recognize an outstanding Junior Firefighter that is a member of a Fire Company/Department, , Forest Fire Fighting Unit, Cadet Program or Fire Explorer Group in the Commonwealth of Pennsylvania. The recipient of this award will receive an engraved plaque (provided by Hereda/Terrini Family) and if present a monetary stipend of \$200. The individual can only receive this award once.

### **Rules for Entry of the Hereda/Terrini Memorial Junior Firefighter Award**

1. Nominee must not reach the age of 18 at time of nomination and be in good standing with their organization. This organization must be a member in good standing of the Firemen's Association of the State of Pennsylvania.
2. The Chief Officer of the Fire Organization must submit the name along with a brief background narrative stating when he/she joined, training activities, organizational activities, individual activities, that he/she participated in, leadership qualities and character that would make this individual worthy of this award.
3. Letter of Recommendation from a School Official commenting on the nominee's character and provide a list of extracurricular activities, the nominee participates in.
4. The nomination should also include the following: the full name, home address, date of birth, phone number and e-mail address if any of the nominee; Chief Officer; and the Organization. A photocopy of the current membership card for the organization from the FASP.
5. The recipient of the award should be in attendance at the Annual Awards Program that is held at 2:00PM on the Friday of the Annual Convention. If the recipient is unable to attend the Awards Committee request that the Nominating Chief Officer or his designate be present to accept the award. The award can then be presented at a later date. No stipend if not in attendance.
6. The period covering this nomination shall be June 1<sup>st</sup> of preceding year to May 31<sup>st</sup> of the current year.
7. Deadline for Entry is June 25<sup>th</sup>.

### **Fire Training and Fire Safety Education**

**Charles Pentz Memorial Fire Training Award** established in 1982 to honor a person that has done the most outstanding job training their fellow firefighters to suppress fires, save lives and property of the Commonwealth's Citizens. The nominee can be a State Certified Fire Instructor. The period covering this nomination shall be June 1<sup>st</sup> Of preceding year to May 31<sup>st</sup> of current year. or it could be for a lifetime of dedication, and work in fire training. The individual can only receive this award once.

**William B. Phillips Memorial Fire Safety Educator Award** established in 1982 to honor an individual that has done the most outstanding job presenting and promoting fire safety education to the community and its citizens. The period covering this nomination shall be June 1<sup>st</sup> of preceding year to May 31<sup>st</sup> of current year. or it could be for a lifetime of dedication, and work in fire safety education. The individual can only receive this award once.

### **Rules for Entry of the Charles Pentz and William Phillips Awards**

1. All nominees for these awards must be members in good standing of the Firemen's Association of the State of Pennsylvania.
2. A letter of nomination shall be sent to the Awards Committee detailing all aspects of the individuals' fire service career and what the nominee has done for the Fire Service. This letter should also contain the following:
  - a. Nominee's Full Name, Address, Phone Number and e-mail address in any
  - b. Name, Address, Phone Number, and e-mail address if any of the nominating Regional, County Fire Organization, Fire Company/Department or Individual.
3. If selected the award winner should be in attendance at the Annual Awards Program that is held at 2:00PM on the Friday of the Annual Convention. If the award winner cannot be present it shall be the duty of the nomination agency or individual to pick up said award and present it to the winner at a later date. No monetary stipend is paid if the winner is absent.
4. In the event that the Awards Committee receives no nominations for either award they can select a recipient for those awards.
5. The winners receive a plaque (provided by Provident Insurance Agency) and a stipend of \$200
6. The period of nomination for this award shall be June 1<sup>st</sup> of preceding year to May 31<sup>st</sup> of the current year, or it could be for a lifetime of dedication and work in the particular area of service.
7. Deadline for Entry is June 25<sup>th</sup>..

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**Chief Robert W. Little Jr. Memorial Fire Safety Education Award** established in 1982 revised in 2004 Sponsored by VFIS Inc. These awards are presented to the top nine Fire Company/Departments, who in the opinion of the Awards Committee, have done an outstanding job of providing Fire Safety Education Programs to the citizens of their community. These awards are divided into 3 three Award Divisions. The divisions are based upon the total population that the fire company/department first responds\*. The population figures are determined by the latest US Census and must be verified by the local Municipality.

**Division A---Total Population of 10,000 or more**

**Division B---Total Population between 6000 and 9999**

**Division C---Total Population 5999 and less**

The top three entries in each division will receive an engraved plaque and the following monetary prizes:

First Place...\$800.00      Second Place..\$600.00      Third Place....\$400.00

Also if funds are available through a Grant to the Fire Safety Education Committee an additional monetary stipend will be given to all Fire Companies/Departments that submit an entry. Any Fire Company/Department not placing will receive a framed **Honorable Mention** Certificate and ,if any,a stipend from the Fire Safety Education Committee. The Plaques/Certificates and Prize Money are sponsored by VFIS Inc.

### **Rules for entry of the Chief Robert W. Little Jr. Memorial Fire Safety Education Award**

- 1.All entries must be a Career or Volunteer Fire Company/Department ,County. Multiple Company or Regional Fire Organization duly chartered in the Commonwealth of Pennsylvania and be a member in good standing of the Firemen's Association of the State of Pennsylvania.
- 2.Entries must be submitted in only the following format : **One Three Ring Binder Type Book**  
These entries should contain enough matter to substantiate the Fire Safety Education Programs of a particular Fire Company/Department. This may include letters, photographs, newspaper clippings etc.  
Judging will be done on **content**.
- 3.All entries are limited to only what programs are done for Fire Safety Education and only those programs conducted between January 1<sup>st</sup> and December 31<sup>st</sup> of the year previous to the Convention. Violation is a 1 point deduction from total score.
- 4.The following information must be submitted hard copy.
  - c. An endorsement by either the Chief or President of the submitting organization
  - d. A photocopy of the current organizational membership card from FASP
  - e. Letter from local Municipality verifying the total population from latest US Census\*
  - f. Name, address, phone number, FAX number or e-mail address of the Organization
  - g. Name, address, phone number ,e-mail address of the Contact Person.
  - h. A Chronological listing (outline) of all the programs conducted
  - i. A 250 or less word essay summarizing your programs with emphasis on the **most effective program** or any **new innovated program** that was successful.  
Such essay will be used to describe your program at the Awards Ceremony.  
Failure to comply with Rule #4 will result in a one point deduction.
- \* First Respond Area is defined by the boundaries established by agreement/contract for the Fire Company /Dept. which the Dispatching Agency utilizes on the emergency call. If the entire governmental entity is used the entire population is counted. If only a part of the governmental entity is used then that percentage of the population is counted. In all cases this must be documented and verified by an official of every governmental entity involved.
- 5.The Awards Committee will notify each entry as to whether they placed or received Honorable Mention  
The Awards Program will be held at 2:00PM on Friday of the Annual Convention. A representative of each entry should be present to receive their respective award. If one cannot be present the Fire Organization should make arrangements with the Awards Committee Chairperson to pick up the entry and the award.  
Any entry and prize not pickup by November 1<sup>st</sup> will be discarded and the prize returned to the sponsor.
6. The First Place Winners in each Division cannot repeat that award placement in the following year.
7. Deadline for entry is June 25<sup>th</sup>.

## Valor Awards

**Firemen's Association of the State of Pennsylvania Valor Award** established in 1963 to honor those members of the Fire Service who have exhibited exceptional courage, extraordinary decisiveness and presence of mind and swiftness of action, regardless of his or her own personal safety, in an attempt to save or protect human life, where the act is deemed to be above and beyond the call of duty. All individuals nominated for this award will received an engraved plaque sponsored by VFIS Inc. and a monetary stipend of \$200 from FASP if in attendance at the Awards Program.

**Firemen's Association of the State of Pennsylvania Unit Citation for Heroism:** established in 2002 . This award is presented to a group of individuals (3 or more), group of Fire Companies/Departments, acting collectively performing above and beyond the call of duty at a single emergency incident. The units will receive an engraved plaque sponsored by VFIS Inc. and Individual Certificates to the participants..

**Earl Dundore Memorial Civilian Humanitarian Service Award** established in 1995 and renamed in 1999 in honor of Earl Dundore who at the time of his death was Eastern Vice President of FASP. The award consisting of an engraved plaque is sponsored by Provident Insurance Agency and a monetary stipend of \$200 if present at the Awards program.

### **Rules for Entries for the FASP Valor , Unit Citation and Dondore Awards**

1. Nominee's Qualifications for the following Awards:

a. Valor Awards

i. The nominee must be a member of a Fire Organization that is a member in good standing of Firemen's Association of the State of Pennsylvania

b. Unit Citation for Heroism

i. The nominee must be a Fire Organization Unit that is a member in good standing of the Firemen's Association of the State of Pennsylvania

c. Civilian Humanitarian Service Award

i. The nominee must be a non-firefighter civilian, Police Officer, or EMS Personnel.

2. The letter of nomination shall include an in depth descriptive narrative of the events and actions performed by nominated individual or individuals. Attached to the letter should be copies of any newspaper articles and letters of recommendations for their actions. The Fire Organization nominating must be a member in good standing of the FASP.

3. The nomination should also include the following:

a. Nominee's Full Name, Address, Phone Number and e-mail address in any

b. Name, Address, Phone Number, and e-mail address if any of the nominating Chief and the Fire Company/Department or FASP Member in good standing

4. If selected the award winner should be in attendance at the Annual Awards Program that is held at 2:00PM on the Friday of the Annual Convention. If the award winner cannot be present it shall be the duty of the nomination agency or individual to pick up said award and present it to the winner at a later date. No monetary stipend is paid if the winner is absent.

5. The individual winners receive a plaque , and a stipend of \$200, if in attendance at the Awards Program.

6. No awards are made posthumously.

7. The period of nomination for this award shall be June 1<sup>st</sup> of preceding year to May 31<sup>st</sup> of the current year.

8. Deadline for Entry is June 25<sup>th</sup>..

## Recruitment and Retention

**Provident Award for Recruitment and Retention** established in 2005 is presented to the Fire Company/ Department, who in the opinion of the Awards Committee, has done an outstanding job in developing and implementing a program of recruitment and retention of members in their Company/Department. The winning entry must send a representative to the Convention to present up to a maximum fifteen minute presentation of their successful program. The winning entry will receive an engraved plaque from Provident Insurance Agency and a stipend of \$500 from the FASP.

### Rules for entry of the Provident Award for Recruitment and Retention.

1. All entries must be a Fire Company or Fire Department duly chartered in the Commonwealth of Pennsylvania and are members in good standing of the Firemen’s Association of the State of Pennsylvania. The recruitment and retention program must be in effect for a minimum of two years or more for proper evaluation.
2. The following information must be submitted:
  - a. Letter of endorsement from the President or the Fire Chief of the submitting Organization
  - b. A photocopy of the current organizational membership card from FASP
  - c. Name, address, phone number, FAX number or e-mail address of the Organization
  - d. Name, address, phone number, or e-mail address of the Contact person and if different the Name, address, phone number or e-mail address of the Program Presenter.
  - e. Verification by the Organizational Secretary utilizing data from the time the program was instituted showing the effects of the said program on membership
  - f. Brief summary descriptive narrative of the program and its success
3. A representative from the winning organization presents up to a maximum fifteen (15) minute program to the convention assembly with the cooperation of the FASP Fire Training Committee, who will determine its place on the convention agenda based upon the availability of the Presenter. The presentation can be oral with handouts; videotape or power point presentation.
4. Failure to conduct the presentation will result in the forfeiture of the monetary stipend.
5. Deadline for entries is June 25<sup>th</sup>.

## Awards Committee

1. The decision of the Awards Committee shall be final and binding.
2. At the adoption of these Rules all previous copies are null and void.
3. All entries are to be postmarked no later than June 25<sup>th</sup> and sent to :

**John Bem, Chairman Awards Committee FASP**  
**131 Lanark Road, Hastings, Pa. 16646-6303**  
 Phone 814-247-8184 E-mail jebhas@yahoo.com

4. 2007 Awards Committee Members: Joe Deeney, Robert Myers, Sandra Cullen, Conrad Liles, John Weeks, Robert Snauffer, Ken Beam, Charles Myers, Francis Lutch, Allen Jenkins; Richard Grove

# Firemen's Association State of Pennsylvania

## Award Nomination Form

**Award Category: Please Check :**

James A. Miller "A"                       James A. Miller "B"                       Hereda/Terrini Jr. Firefighter\*\*  
 Valor--Individual                       Valor--Unit Citation                       Dundore Civilian Humanitarian  
 Pentz Fire Training                       Philips Fire Safety Education  
 Provident Award for Retention & Recruitment                       EMS Leadership  
 Robert Little Fire Safety Award                       Division A                       Division B                       Division C

\*\*\*\*\*  
**Name of Nominee (Entry):**

Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_

E-Mail: \_\_\_\_\_

\*\* Date of Birth \_\_\_\_\_ FASP Member : Yes \_\_\_\_\_ No \_\_\_\_\_ # \_\_\_\_\_

Contact Person if Organization \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_

\*\*\*\*\*  
**Nominated by:**

**Organization**                       **Individual**

**Name of Organization** \_\_\_\_\_

Address \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_ FAX # \_\_\_\_\_

FASP Member : Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes Membership Card # \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Name of Individual** \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_ FAX# \_\_\_\_\_

FASP Member: Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes Membership Card # \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*  
**Attach to this Cover Sheet the necessary documentation required based upon the particular award.**

**See Guidelines**

**Deadline for all entries: June 25<sup>th</sup> Send all nominations to**

**FASP Awards Committee, John E. Bem, Chairperson, 131 Lanark Rd. Hastings, Pa. 16646-6303**

**Phone: 814-247-8184**

**E-Mail: [jebhas@yahoo.com](mailto:jebhas@yahoo.com)**

**Form maybe photocopied**